



**Eleanor PEW Morris Memorial Arena
Reopening 2020/2021**

**Charles E. Church Memorial Park (CMP)
COVID - 19 Operating Plan**

Version 1: September 15, 2020

Version 2: October 7, 2020 (revised)

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Introduction

This document outlines the Eleanor PEW Morris Memorial Arena opening and operating plan during the Covid-19 pandemic. The Plan is consistent with the Province of Nova Scotia's COVID - 19 Guidelines for Recreational Facilities and Return to Sports and the Department of Health Protection Act. The primary objective of this plan is to provide a safe environment for arena users, the public and staff. Where possible this plan will dovetail with arena user COVID - 19 plans but our first priority will be to comply fully with Provincial Recreational Facility Guidelines and NS Health Protection Act.

It is expected that all users of the facilities will follow the general rules and guidelines established by Church Memorial Park, the guidelines of Hockey Nova Scotia Rebound Plan, Curling Nova Scotia Plan, Canada Return to Hockey COVID-19 Response Safety Guidelines, specific CMP plans for Other Hockey teams, public skating and meeting space rentals (see appendices) and the Nova Scotia Health Protection Act.

Charles E. Church Memorial Park Trustees require facility users to sign a Rental/Lease Agreement and Facility Use Waiver (see appendices) in accordance with the CMP COVID -19 Operating Plan. All associations, clubs and user groups must sign and adhere to the agreement and waiver before being permitted to use the facilities.

The tentative date set for re-opening arena facilities is the week of October 9, 2020 for the hockey/skating rink and the curling rink October 19, 2020.

Environment

Please note not all facilities and services will be available at this time to limit physical distancing, limit the numbers of patrons and the size of gatherings.

- The gathering limit for participants in organized sports activities has been increased (October 1, 2020) to 50 people without social distancing. Participants in these activities can gather in groups of up to 50 people without maintaining a physical distance of 2 metres (6 feet). However physical distancing of 2 metres (6 feet) is required before and after the activity.

- Spectators of sports activities are required to maintain social distancing of 2 metres (6 feet). Spectators will be permitted to view from the perimeter of the rink as per designated area's as well as designated seating in bleachers mindful of proper physical distancing.
- Canteen and vending services will not be available. The hockey rink 2nd floor viewing area will remain closed to program participants and spectators. Change room showers will not be available.
- The lobby area will be restricted to flow through traffic only. Spectators waiting for their players to finish are not permitted to wait in the skating or curling rink lobbies.
- Ice rink start and finish times will be staggered to ensure minimum patron traffic, as well as longer gaps (30 minutes) between sessions to allow time for proper disinfecting processes to be followed.
- Directional foot traffic arrows, no entry zones, seating decals and signs will be in place at the front entrance to the arena for access to the hockey/skating rink and bleachers, curling rink, upstairs meeting room (Raven's Roost), all washrooms and change rooms. Separate entry and exits to the main entrance for the hockey rink will be marked to separate traffic. Entry and exits for the curling rink and upstairs meeting room will be identified through the Arena's second main entrance.
- Change rooms will be assigned by staff subject to cleaning/ hygiene schedules. When needed a change room will be assigned for referees.
- The following capacity limits on total number of patrons by venue have been established for this plan. Temporary restrictions may apply to further reduce the COVID -19 limits.

Venue	Max. Capacity	COVID - 19 Limit*
Hockey/Skating Rink	800	200
Curling Rink	400	200
Curling Lounge with LL	60	30
Ravens Roost with LL	225	112
Ravens Roost no tables	260	130

* COVID -19 restrictions on indoor gatherings with social distancing for social events and spectators of sports activities run by CMP, the Curling Club, Minor hockey, Junior hockey and School hockey is 50% of the venue's capacity up to a maximum of 200 people. COVID -19 restrictions on indoor gatherings with social distancing for social events and spectators of sports activities NOT run by a recognized organization is 50 people maximum.

Equipment

- Cleaning of the ice resurface machine will be maintained daily. (see Sanitizing and Cleaning appendix).
- A limited number of skating helmets, skates and skating aids will be available. They will be cleaned by rink staff after each use.
- The Curling Club are responsible for their curling equipment management and cleaning in accordance with their operational plan.

Personal Protective Precautions

- Masks must be put on before entering the facility. Masks must be worn everywhere around the facility except when participating in a sports activity. You do not have to wear a mask when on the ice surface, on the bench or in the staging area before entering the ice. When the activity is finished, you will be required to put your mask back on and leave it on until leaving the facility.
- Frequent cleaning and disinfecting will be done of all commonly touched surfaces such as interior and exterior door handles, railings, ice rink gate handles and the timekeeper booth. Common areas (lobby, stairs, mezzanine, counters, etc.) and washrooms (faucets, counters, urinals and toilets) will be cleaned and sanitized on a regular basis throughout the day. Sanitizing of staging areas and dressing rooms will be cleaned between each user group. (see Appendix 3 for sanitizing plan)
- In the washrooms "hand washing often with soap and water" signs will be posted. Sanitizing stations will also be available in designated areas in the arena.

- The arena may close if one confirmed case of COVID-19 or two or more suspect cases of COVID-19 are attributed to a venue at the arena. Regional Public Health will be involved to manage the outbreak and ensure contacts are identified. The facility would not reopen until advised by Public Health.

Communications

- The arena will have increased communication on its' COVID-19 guidelines including in-rink signage, by website and social media.
- Each user group will maintain a user contact registry before participating in their activity for contact tracing. This includes registering each of the spectators attending the event. The Rebound Plan **Appendix E Contact/Screening Registry** is recommended for all hockey and public skating participants. Copies will be available at the arena. Organization sponsored users (curling club, minor hockey, Junior hockey and school hockey) are expected to fill out and maintain a record of their registries. CMP staff will ensure other groups including public skating registries are documented and maintained at the arena.
- Participants exhibiting signs and symptoms consistent with COVID-19 should not be present at the arena. CMP expects all arena users (curling club, minor hockey, school hockey and other groups) to conduct their own screening of participants. The Hockey NS Rebound Plan Section 4 on Screening provides a thoughtful systems approach to determine if a participant has symptoms related to COVID-19. All Arena users are encouraged to implement screening. The Rebound Plan includes **Appendix D: Screening Tool** that can be used with the registry. Copies will be available at the arena.
- CMP will appoint a safety officer to monitor user compliance with the arena operational plan. Failure to follow the guidelines will be communicated to individual user organizations, documented and could result in user restrictions of the facilities.
- In the event of a single confirmed case or two suspected cases of COVID-19 of staff and/or patrons, we will immediately contact Public Health. The Arena will temporarily close for deep cleaning and

sanitizing, CMP Trustees and staff will review existing guidelines and consider further mitigation measures. We will follow any/all recommendations from Public Health that may be required. Arena users will be informed by CMP staff of the situation and advised of developments by phone and social media.

Appendices

1) Eleanor PEW Morris Memorial Arena - Hockey Rink Guidelines

Signed rental/lease and facility waiver	Required for rental
Signed CMP COVID19 Operating Plan	Required for rental
No. Spectators - organized event	150 (50% of COVID-19 limit less total on ice)
No. Spectators - informal event	50
Total permitted on ice	50
Access to players benches	Yes
Access to dressing rooms	Yes
Access to showers	No
Time permitted into rink prior to rental	15 min.; doors locked 10 min. after rental start
Time must depart from rink after rental	15 minutes

2a) Provincial Recreational Program and Facility Guidelines

These guidelines are meant to support the reopening of recreation programs and facilities, adhering to the Nova Scotia Provincial Government coronavirus guidelines. The following must be demonstrated in any reopening plans:

Environment

- How physical distancing will be maintained at the facility, following the physical distance guidelines.
- How physical distancing will be maintained before, during and after activities, following the physical distance guidelines.
- How the gathering limits within the facility will be followed and communicated.
- How congregation of people in shared areas (i.e: common space where participants are checked in and out, washrooms, changing rooms, equipment rooms, etc.) will be limited.

Equipment

- How shared equipment will be limited.
- How equipment will be managed and cleaned with appropriate disinfecting cleaner before and after use.

Personal Protective Precautions

- Where and when non medical masks will be mandatory and how rules about mask wearing will be communicated.
- How enhanced cleaning will be managed, including high touch surfaces (i.e: washrooms, chairs, door knobs, fitness equipment, vending machines, etc.)
- How users will be encouraged to practice good hygiene.
- How users will be educated to ensure those who are unwell and symptomatic, and/or those who have travelled outside of the Atlantic Bubble in the last 14 days, do not enter the facility or participate in the activity. Testing information can be found [here](#). Self isolation requirements can be found [here](#).

Communication

- How users will be informed of the specific safety precautions they must follow.
- How your facility and programming protocols will be communicated to all participants.
- If possible, maintaining a user registry (names, dates, time and contact info) to facilitate potential public health contact tracing.

2b) Coronavirus (COVID-19): restriction updates

Measures put in place to help contain the spread of COVID-19 are gradually changing. As restrictions change, you need to continue to follow public health directives for gathering and social distancing.

October 1, 2020 - Gathering limit increased to 50 people without social distancing for participants in performing arts and sports. Participants in performing arts and sports can gather in groups of up to 50 people without maintaining a physical distance of 2 metres (6 feet) for practices, competitions, games, rehearsals and artistic performances. This includes players, participants, officials, coaches, instructors, performers, directors, cast, crew and anyone who is required to be on or near a field of play or within a performance space.

The limit increase also applies to recreational league sports (like adult hockey) and drop-in activities (like open swims and skates). Unorganized or casual games must follow the gathering limit with social distancing for sports (spectators and participants) and unorganized physical activity that are not run by a recognized business or organization.

While masks are not required during physical activity, participants in performing arts and sports are encouraged to wear a mask and keep as much social distancing as possible.

3) Arena Sanitizing Plan and Daily Cleaning List

High -Touch and High-Traffic Areas. Surfaces and objects that are touched frequently, such as the ones listed below, should be regularly disinfected using products approved by Health Canada.

Public Areas (Stairs, Hallways and Mezzanines)

Frequency - 2 times daily, but every 2- 4 hours if possible or when viably contaminated unless otherwise stated.

- Doorknobs and handles, handrails, push plates, push bars
- Handrails for stairs
- Elevator buttons – inside and out
- Reception desks and ticket counters if used
- Desks and telephones
- Tables and chairs (currently removed)
- Vending Machines (currently out of order)
- Trash receptacle touch points
- Removal of garbage

Public Washrooms (arena and meeting rooms)

Frequency - 2 times daily, but every 2-4 hours if possible or when viably contaminated unless otherwise stated.

- Door handles and push plates
- Sink faucets and counters
- Toilets, toilet handles and urinals
- Lids of containers for disposal of women's sanitary products
- Soap dispensers and towel dispenser handles
- Baby changing stations
- Trash receptacle touch points
- Removal of garbage

Rink

Frequency - start of shift and after each user vacates the ice surface before next group goes on.

- Doorknobs and handles, handrails, push plates, push bars
- Alleyway doors
- Players gates
- Players benches (end of shift)
- Trash receptacle touch points
- Removal of garbage (end of shift)

Skate Sharpening Area

Frequency - Daily. Staff to keep their own designated space cleaned during the day.

Dressing Rooms

Frequency - after each user vacates the room, before next group goes in.

- 30-minute turnaround between groups
- Doors, push plates
- Bench seating
- Sink faucets and counters
- Toilets, toilet handles and urinals
- Shower stalls, faucets (currently closed)
- Trash receptacle touch points

Offices

Frequency- Daily – on evening shift. Staff to keep their own designated space cleaned: offices and workstations

- Door handles, push bars, doorways,
- Light switches and thermostats
- Cabinet handles
- Telephones and Computers
- Trash receptacle touch points
- Removal of garbage

Meeting Rooms

Frequency - before and after each booking.

- Door handles, push bars, doorways and tabletops
- Light switches and thermostats
- Telephones and remotes

- Trash receptacle touch points
- Removal of garbage

Ice Resurfacers

- Frequency - Before each use during the day and at end of daily shift.
- All console knobs, handles, steering wheel, and drivers seat

4) Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19 *PLEASE READ CAREFULLY*****

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, provincial, and local governments including federal and provincial health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

Church Memorial Park (CMP) has put in place preventative measures to reduce the spread of COVID-19 at its arena facility; however, CMP cannot guarantee that you or the members of your association or sports league who are participating in the organized sports or similar activities will not become infected with COVID-19. Further, attending the CMP arena facility to participate in organized sports or similar activities could increase your participants' risk of contracting COVID-19.

CMP recommends that the [insert person or organization] inform each individual participant of this agreement. [insert person or organization] may wish to obtain waivers from each individual participant.

[insert person or organization] understands that this Assumption of the Risk and Waiver of Liability agreement is in addition to, and is not a substitute for, any other rental agreement, documentation or registration information that the [insert person or organization] might be required to execute by CMP in order to permit the [insert person or organization] to rent and use the arena facility.

By signing this agreement, [insert person or organization] acknowledges the contagious nature of COVID-19 and voluntarily assumes the risk that its participants may be exposed to or infected by COVID-19 by utilizing the arena facility and participating in the organized sports or similar activities and that such exposure or infection may result in personal injury, illness, permanent disability, and death. [insert person or organization] understands that the risk of becoming exposed to or infected by COVID-19 by utilizing

the arena facility and participating in the organized sports or similar activities may result from the actions, omissions, or negligence of [insert person or organization] and others, including, but not limited to, CMP, including its trustees, employees and volunteers, program participants and their families.

[insert person or organization] VOLUNTARILY AGREES TO ASSUME ALL OF THE FOREGOING RISKS AND ACCEPTS SOLE RESPONSIBILITY FOR ANY INJURY TO THOSE UTILIZING THE ARENA FACILITY AND PARTICIPATING IN THE ORGANIZED SPORTS OR SIMILAR ACTIVITIES (INCLUDING, BUT NOT LIMITED TO, PERSONAL INJURY, DISABILITY, AND DEATH), ILLNESS, DAMAGE, LOSS, CLAIM, LIABILITY, OR EXPENSE, OF ANY KIND, THAT [insert person or organization] OR THOSE UTILIZING THE ARENA FACILITY AND PARTICIPATING IN THE ORGANIZED SPORTS OR SIMILAR ACTIVITIES MAY EXPERIENCE OR INCUR IN CONNECTION WITH THE PARTICIPANTS ATTENDANCE AT THE ARENA FACILITY OR PARTICIPATION IN THE ORGANIZED SPORTS OR SIMILAR ACTIVITIES (“CLAIMS”). THE [insert person or organization] HEREBY RELEASES, COVENANTS NOT TO SUE, DISCHARGES, AND HOLDS HARMLESS THE CHARLES E CHURCH MEMORIAL PARK, ITS TRUSTEES, EMPLOYEES, AND VOLUNTEERS FROM THE CLAIMS, INCLUDING ALL LIABILITIES, CLAIMS, ACTIONS, DAMAGES, COSTS OR EXPENSES OF ANY KIND ARISING OUT OF OR RELATING THERETO.

[insert person or organization] UNDERSTANDS AND AGREES THAT THIS RELEASE INCLUDES ANY CLAIMS BASED ON THE ACTIONS, OMISSIONS, OR NEGLIGENCE OF CMP, ITS TRUSTEES, EMPLOYEES AND WHETHER A COVID-19 INFECTION OCCURS BEFORE, DURING, OR AFTER UTILIZING THE ARENA FACILITY..
[insert person or organization]

Signature

By signing above, I confirm I have authority to bind the [insert person or organization]

Print Name

Date

5) Other Hockey Team Ice Rental Guidelines

- Upon a completed and accepted rental agreement, a waiver form must be signed and on file before the rental. No exceptions.
- Each team member must sign the CMP waiver (see Appendix 4). Team members joining a team during the season must sign the waiver before playing. Church Memorial Park staff will maintain a copy on file.
- The organizer must be able to submit a participant list with names and phone numbers. See Appendix E in Hockey NS Rebound Plan for sample registry.
- The organizer must ensure that no members of their group attend if they are showing signs of COVID-19. See Appendix D in Hockey NS Rebound Plan for checklist of symptoms.
- The doors will be unlocked 15 minutes before until 10 minutes after the start of your rental. No loitering after rental, you will have 15 minutes after the buzzer to fully exit the building.
- Masks are mandatory on entering and exiting the arena. Follow directional signage in the arena and maintain social distance of 2 metres / 6 feet.

6) Public Skating Guidelines

- Recreational skaters are limited to 50 skaters on the ice at anyone time during a session.
- Change skates in designated areas.
- Masks must be worn in all areas except when on the ice surface.
- Maintain social distancing of 2 metres / 6 feet apart when not on the ice.

7) Contacts

Church Memorial Park

- Arena Manager: Tommy Graves; Telephone 902 275-7522; email: thepark@eastlink.ca
- Chair Church Memorial Park Trustees: Bill Church; Tel. 902 489-3068; email: bill.church@gmail.com

Regional Health Telephone - 811

8) References

Hockey Nova Scotia Rebound Plan Web Site

<http://www.hockeynovascotia.ca/admin-member/rebound-plan>

Nova Scotia Curling Association Web Site

<https://nscurl.com/wp-content/uploads/2020/07/NSCurling-Return-to-Play-Final.pdf>

9) Frequently Asked Questions

1. Do I really need insurance?

Yes, it has always been a part of your contract but the onus has been on the client to ensure they get it. We now require it to be on file.

2. Where do I get insurance?

You can get insurance from the provider of your choosing. If you are looking for a provider information can be found here:

<https://www.carhahockey.ca/cms/Insurance>

http://www.hockeynovascotia.ca/hns_11620.html

3. Have the ice rates increased?

Ice rates including HST remain the same for the 2020/2021 season:
\$179/hr for prime time; \$151/hr non-prime; Youth and schools \$151/hr;
Weekday mornings: \$116/hr (excluding March break)

4. Do we need to wear face masks on the ice?

No, but you do need to wear your mask entering the building until you reach your assigned dressing room and exiting the building once you have left your assigned dressing room

5. Can I change the clauses or wording in the ice contract or COVID-19 waiver?

No, the language and clauses contained in these documents are non-negotiable. They have been approved by CMP and are based on a similar waiver used by HRM. The waiver is required if you wish to use the facility

6. If I decide not to rent the ice this year, will we be able to get it back next year?

We can never guarantee ice a year in advance. As in year's past we will do our best to get similar ice times year to year, but it cannot be guaranteed

7. What if I don't renew based on the current restrictions but they change later on then I do want the ice? (ie group numbers increase and regular games play can resume)

If restrictions change we can try to find an acceptable time slot if there is still one available

8. Do I need to submit a player list every time my group is on the ice?

Yes. A record is required of participants in case contact tracing is needed.

9. What do I do if a member of my group is showing signs of COVID -19?

Let them know they should not enter our facility and should call 811 immediately for assessment by a nurse.

I, the undersigned, acknowledge receipt of and have read this Operating Pan.

Sign: _____

On behalf of: _____ Date

Sign: _____
Tommy Graves, Arena Manager Date